

A meeting of the Madison Area Technical College District Board was held on April 3, 2024, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair) Melanie Lichtfeld (Secretary), Christopher Canty, Randy Guttenberg, Arlyn Halvorson, Shana Lewis, and Joe Maldonado.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Rose Buschhaus, Vice-President of Human Resources/Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Interim Provost; Damira Grady, Vice-President of Culture and Climate, Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer; and Mark Thomas, Executive Vice President of Institutional Policy, Strategy/Chief of Staff.

Others present: Mackenzie Carstens, Student Liaison; Khady Dia, Interim Budget Director; Jennie May, Reporting Analyst; Jovhany Michaud, Student Senate President; Cody White, Manager of Capital Planning and Sustainability; Jennifer Zarrinam, Manager of Academic Affairs Operations; and Kristin Rolling, Recording Secretary.

Call to Order ¹

The meeting was duly noticed and called to order at 5:38 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters II**Approval of Meeting Minutes** II A

There was a motion by Mr. Maldonado, seconded by Mr. Guttenberg, to approve the meeting minutes of March 6, 2024, as submitted. Motion carried.

Public Comments II B

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III B 1**Future Meeting & Event Schedule** III A 1 a

Mr. Dantzler reminded Trustees of upcoming meetings and events. He reported that the Madison College District Board Appointment Committee, made up of the County Board Chairs from the twelve counties in the Madison College District, selected applicants for the three vacancies that will occur on the Board as of June 30. Shiva Bidar-Sielaff was re-appointed to her Employer Member seat. Tonya Olson, the School District Administrator for the Lake Mills Area School District, was appointed as the Board's School District Administrator Member. The Employee Member seat will be filled by Ann McNeary, who is the AFL-CIO Community Services Liaison at United Way of Dane County. Pending final approval at the May 21 Wisconsin Technical College System Board meeting, Ms. Bidar-Sielaff, Ms. Olson, and Ms. McNeary will be sworn in at the Board's meeting on Monday, July 8. He also reported that at their 4:30 meeting this afternoon, the District Board voted unanimously to accept the recommendation of a Board sub-committee to hire Gold Hill Associates to lead the search for the next Madison College president. As part of the consent agenda, the Board will affirm that

selection by naming Gold Hill Associates as the firm awarded the contract for the search, based on a competitive RFP process.

Student Liaison Report III A 2

Mr. Carstens reported that 150 nominations were received for student success awards. Winners will be announced at a banquet later in April. At a recent Student Life event, student leaders spoke with more than 100 individuals about opportunities to participate in student clubs at Madison College.

Student Senate Report III A 3

Mr. Michaud reported that Kai Brito was recently elected as the Student Senate President for the next academic year.

College/Campus Announcements III A 4

Dr. Grady reported that in March, the College Engagement and Belonging Team offered a Take a Kid to Work Day at Madison College. The day was designed to have interactive experiences with employee's children or children that the employees knew. More than 50 children, ages 6 to 17 years old. The engagement of the students gave them exposure to what Madison College has to offer as part of their future educational path.

Dr. Thomas reported that there have been multiple joint Advisory Board and Cabinet meetings, Board Task Force meetings with Trustees Canty and Lichtfeld, and results from community, employee, and student surveys and focus groups have been received. The four focus areas of Access, Journey, Learning, and Success have been synthesized into five key areas of focus: student success gaps; equitable access to technology; optimal program offerings; structured pathways towards completion; and being the first choice for our diverse communities. At the May Board meeting, the college will present those five vision statements to you with

some additional context as to why those are the statements that will guide the next phases of the strategic planning work. The college will bring a final version of the Vision 2030 work for approval at the June Board meeting. The Reedsburg Campus recently worked with Las Milpas, a Mexican-cuisine grocery and restaurant community partner, to host the first of three listening sessions for those interested in English as a Second Language course work. The second and third sessions will be held later this week. The Portage Campus partnered with the Manufacturing Alliance of Sauk, Columbia, and Marquette Counties to offer a one-day experience with 50 sophomores from the Portage High School, with goals of overcoming stereotypes about what it means to work in manufacturing and to create a better understanding of the employment opportunities that are available in the region. The Fort Atkinson Campus is working with academic affairs on a partnership for a phlebotomy offering with the Fort Atkinson high school for a possible spring 2025 cohort. The Watertown Campus started an English as a Second Language course with 25 people enrolled and 2 on the waitlist. Later this month, the college will receive the Award for Strategic Data Excellence from Harvard University's Center for Education Policy Research for how the college used data in work around student parents and childcare.

Dr. Ramirez reported that the college has recently engaged in national conversations to help other colleges and universities support student-parent. Most of the college's FamilyU Team, including Student Parent Fellow Wayne McMillen, went to Washington D.C. at the end of February for a convening about sustaining the college's student-parent efforts beyond the two-year technical assistance engagement with Generation Hope. In March, Dr. Keyimani Alford, the Associate Vice President for Student Access and Success, and Zong Her, Director of Institutional Research and Data Management, presented at Generation Hope's Hope 2024 conference. Their

presentation focused on our holistic data system which allows quantitative and qualitative data to be combined to better understand the intersecting identities of our student-parents and identify gaps in their support. Institutional Research staff will present at the Council for the Study of Community Colleges' Annual Conference later this month. The presentation focus on the college's efforts build on qualitative data from focus groups with parenting students in order to identify successful practices and potential supports for parents who are navigating both academic pursuits and the complex schedules and needs of raising young children.

Dr. Casper shared that several student and organizations have recently received awards and recognitions, including: Athletics, the Wisconsin Broadcasters Association, the Wisconsin Agricultural Machinery Service Technician Contest, Phi Theta Kappa, the American College Theater Festival, a Library Research Award, and a Workforce Development Board of South Central Wisconsin Aspire Award.

Dr. Giles reported that effective July 1, IT programming will move from the School of Tech and trades to the School of Engineering, Science and Mathematics to create the Madison College STEM School. The Caminos CNA Program, a collaborative effort between Madison College and the United Way HIRE Initiative, is a 4-month college-level CNA training for Dane County residents. The program enhances digital and financial literacy, boosts preparedness for employment, provides professional development guidance, and offers practical, hands-on training. Participants connect with potential employers and explore various career opportunities throughout the duration of the program. WTCS President Dr. Morna Foy recently visited a class at Goodman South Campus and participated in a class activity that aims to develop empathy for future healthcare professionals working with elderly patients.

President's Report III A 5**International Travel** III B 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on a review of health and safety conditions.

Combined Charitable Campaign III A 5 b

Dr. Daniels introduced Ms. May and Ms. Zarrinnam to share information about the Madison College Combined Charitable Campaign which takes place each fall. They discussed the college's history of giving to the campaign, details of the 2023 campaign and plans for the 2024 campaign.

Action Items III B**Fiscal Year 2024-25 Proposed Budget** III B 1

Dr. Ramirez provided an update on the Madison College Fiscal Year 2024-25 proposed budget. They shared information related to the college's budget development process and priorities, budget projections, revenue and expenditure assumptions, the tax levy, capital projects borrowing, and the next steps in the budget approval process.

There was a motion by Mr. Maldonado, seconded by Mr. Guttenberg, to approve taking the proposed Fiscal Year 2024-25 budget to public hearing and establish the date, time, and place for the public hearing as May 1, 2024, at 5:30 pm. The hearing will be held in room D1630B/C of the Madison Area Technical Campus, 1701 Wright Street, Madison. Motion carried.

Capital Projects Borrowing ^{III B 2}

Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2023-24G ^{III B 2 a} **and Resolution Establishing the Parameters For the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2023-2G** ^{III B 2 b}

Ms. Grigg reported that the attached resolution is the authorization to begin the borrowing process and totals \$3,000,000, including \$1,500,000 for building remodel and improvements and \$1,500,000 for the cost of acquisition of movable equipment and technology. Once the borrowing is authorized, the resolution is published as public notice per Section 67.12(12)(e)5 of the Wisconsin Statutes. Bids are then received. The second resolution is the issuance of the notes is for the public purpose of the acquisition of movable equipment and technology costing \$5,000 or more per unit or set (\$1,500,000), and for the purpose of paying the cost of building remodeling and improvement projects (\$1,500,000). The resolution limits the delegation of authority by stating that the General Obligation Promissory Notes may not be issued unless the True Interest Cost is equal to or less than 5.00%.

There was a motion by Mr. Maldonado, seconded by Ms. Lewis, to adopt the Resolution Authorizing the Issuance of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2023-24G. Motion carried.

There was a motion by Mr. Maldonado, seconded by Ms. Lewis, to adopt the Resolution Establishing Parameters for the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2023-24G. Motion carried.

Consent Agenda ^{III B 3}

General fund monthly financial report as of February 29, 2024 ^{III B 3 a}

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period February 16, 2024 through March 15, 2024

^{III B 3 b}

38.14 contracts for February 2024 ^{III B 3 c}

Requests for proposals/request for bids/sole sources ^{III B 3 d}

Employment of personnel III B 3 e

Resignations and separations III B 3 f

There was a motion by Mr. Guttenberg, seconded by Mr. Maldonado, to approve Consent Agenda items III.B.3.a. through f. Motion carried.

Adjournment v

There was a motion by Mr. Maldonado, seconded by Mr. Guttenberg, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:04 p.m.

Melanie Lichtfeld, Secretary