

A meeting of the Madison Area Technical College District Board was held on December 6, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Donald Dantzler (Chair), Shiva Bidar-Sielaff (Vice-Chair), Melanie Lichtfeld (Secretary), Daniels Bullock (Treasurer), Christopher Canty, Randy Guttenberg, Arlyn Halvorson, and Joe Maldonado.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Tim Casper, Executive Vice-President of Student Services, Beth Giles, Interim Provost; Damira Grady, Vice-President of College Culture and Climate, Sylvia Ramirez, Executive Vice President, Finance & Administration/Chief Operating Officer

Others present: Balaji Abishek, Student; Kai Brito, Student; Mackenzie Carstens, Student Liaison; Laurie Grigg, Chief Financial Officer/Controller; Marco Torrez-Miranda, Director of the Institute for Equity and Transformation Change (IETC); Brian Stephens, Biology Instructor; Michele Turner, IETC Lead Researcher; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:50 p.m. by Mr. Dantzler. Mr. Anderson stated that appropriate notices had been given and the meeting was in compliance with the open meetings law.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion by Mr. Canty, seconded by Mr. Guttenberg, to approve the meeting minutes of November 1, 2023, as submitted. Motion carried.

Public Comments ^{II B}

Mr. Brito shared comments related to OneCards and student preferred names.

Mr. Abishek shared comments related to the need for a completed shelter at the Madison Metro bus stop on Anderson Street.

New Business ^{III}**Communications** ^{III A}**Board Chair's Report** ^{III A 1}

Mr. Dantzler reported that Greenwood Asher & Associates was selected as the firm that will assist the Board with the presidential selection process.

Future Meeting & Event Schedule ^{III A 1 a}

Mr. Dantzler reminded Trustees about upcoming meetings and college events, including the college's mid-year commencement later this month.

Student Liaison Report ^{III A 2}

Mr. Carstens reported that all of the gift requests on the Student Life holiday giving tree had been claimed, meaning that all students who had requested holiday gifts for their families through the program would receive them.

Student Senate Report ^{III A 3}

Mr. Briton reported that the Student Activity Referendum passed, changing the Student Activity Fee to \$12.30 per credit for degree-credit students. The change will be effective for the 2024-25 academic year. The Goodman South Campus recently hosted a Wisconsin Student Government meeting. A Student Senator will be added to the Vision 2023 workgroup.

College/Campus Announcements III A 4

Dr. Casper shared staff and student awards and recognitions for Fall 2023, including the Clarion, Yahara Journal, Athletics, Tri-Alpha Honor Society, Performing Arts, and the Phi Theta Kappa Honor Society.

Dr. Grady reported that the college recently hosted its third annual Hmong New Year. The event aimed to celebrate Hmong culture and educate the community.

President's Report III A 5

Dr. Daniels reported that over the next several months, the college will continue to gather input for Vision 2023 and will provide an updated report to the Board in May 2024. The mid-year commencement ceremony will take place next week, with approximately 200 graduates participating.

Institute for Equity and Transformational Change Update III A 5 a

Dr. Daniels reported that the Institute for Equity and Transformational Change (IETC), whose action research strategy was recently expanded from working only Academic Affairs, to serving the entire college community. Dr. Daniels introduced Mr. Torrez-Miranda and Dr. Turner who shared information related to priorities of IETC and a description of the action research process and its impact. Dr. Stephens shared the results of his action research project related to prior biology coursework and success in Anatomy and Physiology courses.

Action Items III B

Purchase the City of Madison Fire Station No. 6 III B 1

This action item was deferred to a future Board agenda.

Proposed FY2024-25 New Construction Project III B 2

This action item was deferred to a future Board agenda.

Fiscal Year 2022-23 Annual Comprehensive Financial Report ^{III B 3}

Ms. Grigg reported that on November 1, 2023 a representative from Clifton Larson Allen, LLP (CLA), the district's external auditor, presented the draft FY2022-23 audit report including an unqualified audit opinion on the financial statements. The representative reported that it was a clean audit with no adjustments or non-compliance issues identified. The Single Audit will be presented to the board at a later date due to the timing of the final fieldwork of the HEERF and significant Financial Aid Funds.

There was a motion by Mr. Guttenberg, seconded by Mr. Canty, to accept the June 30, 2023, Annual Comprehensive Financial Report excluding the Single Audit. Motion carried.

Fiscal Year 2023-24 Budget Amendment ^{III B 4}

Ms. Ramirez reported that the Fiscal Year 2023-24 budget was approved by the District Board on June 7, 2023. In accordance with State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, budget amendments for presented for review and action.

There was a motion by Mr. Bullock, seconded by Mr. Halvorson, to approve the budget modifications for FY 2023-24. Motion carried unanimously meeting the voting requirement of two-thirds approval by members of the board.

Consent Agenda ^{III B 5}

General fund monthly financial report as of October 31, 2023 ^{III B 5 a}

Requests for proposals/request for bids/sole sources ^{III B 5 b}

September 38.14 service contracts ^{III B 5 c}

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period October 16, 2023 through November 15, 2023 ^{III B 5 d}

Employment of personnel ^{III B 5 e}

Resignations and separations ^{III B 5 f}

There was a motion by Mr. Canty, seconded by Mr. Bullock, to approve Consent Agenda items III.B.5.a. through f. Motion carried

Adjournment ^v

There was a motion by Mr. Halvorson, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:33 p.m.

Melanie Lichtfeld, Secretary